



Ealing Council Statutory Forward Plan

Published Version – 1 February 2024 to 31 May 2024

The Forward Plan

In line with the Local Government Act 2000, Council's are required to publish a monthly Forward Plan. Ealing's Forward Plan provides details of the key and non-key decisions to be taken by Cabinet or individual portfolio holders, or key decisions that officers intend to take, over the next four months.

The updated forward plan will be available twenty-eight clear days in advance of the date of the key or non-key decision. Hard copies can be inspected free of charge by contacting Committee Services, you can email cabinetreports@ealing.gov.uk or telephone 020 8825 7497.

The Forward plan gives information about:

- Key and non-key decisions to be taken by Cabinet or individual portfolio holders, or key decisions that officers intend to take, over the next four months.
- When these decisions are likely to be taken.
- What consultation will be undertaken
- Background Documents
- Who you can make representations to and contact for further information.

Definition of a Key Decision

A key decision means an executive decision, which is likely:

- (a) To result in the council incurring expenditure which is, or the making savings which are, significant having regard to the council's budget for the service or function to which the decision relates, or
- (b) To be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the council

For the purpose of this definition savings or expenditure will not normally be considered to be significant if less than £500,000.

It is the Council's usual practice to require all reports intended for submission to the Cabinet and Portfolioholders to be included in the Forward Plan whether or not they are key decisions. The only exception to this rule is where the report author is able to demonstrate that a particular urgency exists.

Reports

Reports will be available on the Council's website a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented unless called in by Councillors. The 5-day call in period begins once the minutes or decision sheet have been published.

How you can have your say

You can comment on any of the items in this Forward Plan by calling the 'Contact Officer' detailed on the plan. The extension detailed should be preceded by 020 8825. There may also be an opportunity for you to address Cabinet when the item you are interested in is being considered. All speaking requests are at the discretion of the Chair and should be sent to Cabinet Reports, - email cabinetreports@ealing.gov.uk.

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Statutory Forward Plan Item

Report Title	2023/24 Quarter 3 Budget Monitoring Report
Details of Decision	This report provides the financial update on the General Fund, Housing Revenue Account, Dedicated Schools Grant, and Capital budget positions for the financial year 2023/24 at 31 December 2023.
Decision Type	Cabinet
Date Expected	7 Feb 2024
Key Decision?	No
Will there be exempt information?	No
If yes, under which criteria?	
Wards affected	All Wards
Main Contact Officer(s)	Kevin Kilburn
Senior Leadership Team Officer	Chief Finance Officer
Portfolio Lead Member	Cabinet Member for Inclusive Economy
Consultation and Reporting	Strategic Directors have provided information and explanations on specific aspects of this report and their comments have been included.

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Report Title	2024/25 Budget Strategy and Medium Term Financial Strategy
Details of Decision	<p>This report seeks Cabinet approval of the specific revenue and capital budget proposals for recommendation to Full Council on 5 March 2024.</p> <p>The report fulfils the legislative requirement for the Section 151 officer to report formally on the robustness of the estimates, adequacy of reserves and on the risks in the budget strategy. The report includes recommendations on treasury management and prudential borrowing for Full Council to approve to comply with statutory requirements.</p>
Decision Type	Cabinet
Date Expected	7 Feb 2024
Key Decision?	Yes
Will there be exempt information?	No
If yes, under which criteria?	
Wards affected	All Wards
Main Contact Officer(s)	Kevin Kilburn
Senior Leadership Team Officer	Chief Finance Officer
Portfolio Lead Member	Cabinet Member for Inclusive Economy

Date of Meeting	Report Title and Description	Body	SLT	EDT Office r & Ext	Contact Office r & Ext	Portfolio Holder	Consultation & Reporting	Confidential, including reasons where applicable	Background Papers	Wards Affected
Consultation and Reporting										

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Report Title	Acquisition programme to increase supply of housing for temporary accommodation
Details of Decision	To seek approval for drawdown of capital funding for a programme of acquisition of properties to increase temporary accommodation supply. The programme will cover individual property acquisition; bulk property acquisition; freehold and long leasehold arrangements as well as use of other acquisition approaches. This will increase the number of homes that the Council owns to be used as temporary accommodation enabling better management of the property and condition as well as reducing the cost of provision. All purchases will be appraised and approved through a newly formed Investment Committee who will give final sign off.
Decision Type	Cabinet
Date Expected	7 Feb 2024
Key Decision?	Yes
Will there be exempt information?	No
If yes, under which criteria?	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Wards affected	All Wards
Main Contact Officer(s)	Nicky Fiedler

Date of Meeting	Report Title and Description	Body	SLT	ED Office r & Ext	Contact Office r & Ext	Portfolio Holder	Consultation & Reporting	Confidential, including reasons where applicable	Background Papers	Wards Affected
Senior Leadership Team Officer				Strategic Director of Housing & Environment						
Portfolio Lead Member				Cabinet Member for Good Growth and New Housing						
Consultation and Reporting										

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Report Title	Community School Admissions Arrangements 2025-26
Details of Decision	Each year the council must determine the admissions arrangements and planned admission number for community schools. This report outlines the school admission arrangements and the published admission numbers (PAN) for 2025/26 which need to be determined by 28 February 2024.
Decision Type	Cabinet
Date Expected	7 Feb 2024
Key Decision?	No
Will there be exempt information?	No
If yes, under which criteria?	
Wards affected	All Wards
Main Contact Officer(s)	Joanne Bradley
Senior Leadership Team Officer	Assistant Director of Schools Planning, Resources and Service Development
Portfolio Lead Member	Cabinet Member for A Fairer Start
Consultation and Reporting	

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Report Title	Gurnell Leisure Centre
Details of Decision	Update report on the Gurnell Leisure Centre development to provide information on progress since February 2023 and to seek approval for the next stages of work
Decision Type	Cabinet
Date Expected	7 Feb 2024
Key Decision?	Yes
Will there be exempt information?	No
If yes, under which criteria?	
Wards affected	
Main Contact Officer(s)	Kitty Eyre
Senior Leadership Team Officer	Strategic Director of Economy and Sustainability
Portfolio Lead Member	Cabinet Member for Good Growth and New Housing, Cabinet Member for Thriving Communities
Consultation and Reporting	

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Report Title	Housing Revenue Account (HRA) Business Plan 2024-25
Details of Decision	<ol style="list-style-type: none"> 1. An update on Government Policy and the implications for housing in the borough. 2. The proposed Housing Revenue Account (HRA) budget for 2024/25. 3. An update on the approved housing capital programme and the forecast slippage from 2023/24 into future years (to date). 4. A 5-year Medium Term Financial Strategy (MTFS) for the HRA. 5. A 30-year Business Plan for the HRA. 6. A proposed capital programme over the next 30-years of the HRA Business Plan.
Decision Type	Cabinet
Date Expected	7 Feb 2024
Key Decision?	Yes
Will there be exempt information?	No
If yes, under which criteria?	
Wards affected	All Wards
Main Contact Officer(s)	Suresh de Alwis

Date of Meeting	Report Title and Description	Body	SLT	ED Office r & Ext	Contact Office r & Ext	Portfolio Holder	Consultation & Reporting	Confidential, including reasons where applicable	Background Papers	Wards Affected
Senior Leadership Team Officer				Strategic Director of Housing & Environment						
Portfolio Lead Member				Cabinet Member for Safe and Genuinely Affordable Homes						
Consultation and Reporting										

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Report Title	Mattock Lane Safer Zone PSPO
Details of Decision	This is a second report that will feedback the outcome of any review, consultation and assessment of the current PSPO relating to the safe zone on Mattock and where appropriate, make recommendations to Cabinet for next steps in relation to the renewal of the order
Decision Type	Cabinet
Date Expected	7 Feb 2024
Key Decision?	No
Will there be exempt information?	No
If yes, under which criteria?	
Wards affected	Walpole
Main Contact Officer(s)	Jess Murray
Senior Leadership Team Officer	Strategic Director of Housing & Environment
Portfolio Lead Member	Cabinet Member for Tackling Inequality
Consultation and Reporting	The report will include the outcome of any consultation on the current order.

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Report Title	Standing Scrutiny Item
Details of Decision	
Decision Type	Cabinet
Date Expected	7 Feb 2024
Key Decision?	Yes
Will there be exempt information?	No
If yes, under which criteria?	
Wards affected	All Wards
Main Contact Officer(s)	Sam Bailey
Senior Leadership Team Officer	Strategic Director of Resources
Portfolio Lead Member	Councillor Yoel Gordon
Consultation and Reporting	

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Report Title	ICMD - South Acton Industrial LSIS Masterplan
Details of Decision	Recommendation to adopt and publish the masterplan report for the South Acton LSIS industrial area.
Decision Type	Cabinet Member for Good Growth and New Housing
Date Expected	7 Feb 2024
Key Decision?	No
Will there be exempt information?	No
If yes, under which criteria?	
Wards affected	South Acton
Main Contact Officer(s)	Francis Moss
Senior Leadership Team Officer	Strategic Director of Economy and Sustainability
Portfolio Lead Member	Cabinet Member for Good Growth and New Housing

Date of Meeting	Report Title and Description	Body	S L T	ED T Off ice r & Ext	Co nta ct Off ice r & Ext	Por tfo li o Ho lder	Cons ultatio n & Repor ting	Confi dential, includ ing reaso ns where applic able	Back grou nd Pape rs	Wa rds Aff ect ed
Consultation and Reporting										<p>The Strategic Director of Economy and Sustainability, Cabinet Member for Good Growth and New Housing and Leader of the Council were consulted on the final draft on 01/11/2023. Stakeholders (funders, landowners, developers, businesses, BID representatives and resident liaison) were consulted on the draft report on 22/09/2023.</p>

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Report Title	Standing Scrutiny Item
Details of Decision	
Decision Type	Cabinet
Date Expected	6 Mar 2024
Key Decision?	Yes
Will there be exempt information?	No
If yes, under which criteria?	
Wards affected	
Main Contact Officer(s)	Sam Bailey
Senior Leadership Team Officer	Strategic Director of Resources
Portfolio Lead Member	Councillor Yoel Gordon
Consultation and Reporting	

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Report Title	Standing Scrutiny Item
Details of Decision	
Decision Type	Cabinet
Date Expected	17 Apr 2024
Key Decision?	Yes
Will there be exempt information?	No
If yes, under which criteria?	
Wards affected	
Main Contact Officer(s)	Sam Bailey
Senior Leadership Team Officer	Strategic Director of Resources
Portfolio Lead Member	Councillor Yoel Gordon
Consultation and Reporting	

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Report Title	Standing Scrutiny Item
Details of Decision	
Decision Type	Cabinet
Date Expected	1 May 2024
Key Decision?	Yes
Will there be exempt information?	No
If yes, under which criteria?	
Wards affected	
Main Contact Officer(s)	Sam Bailey
Senior Leadership Team Officer	Strategic Director of Resources
Portfolio Lead Member	Councillor Yoel Gordon
Consultation and Reporting	



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